

MINUTES – 10 June 2019 commenced 6:05pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		Lisa O'Neill, Jo Fox, Tim Brooker, Sheldon Pratley, Derek Monk, Duncan Smith (Chair) and Kelvin Shem Minutes : April Oswald Chair welcomed Jo Fox to the board.
1.1	Attendance/apologies / absentees	Chair		Duncan Smith (CB) and Josie Eastwood
1.2	Confirmation of agenda and correspondence	Chair	No	
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 13 May 2019 <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	Endorsed: Tim Brooker Seconded: Derek Monk
3.2	Actions arising			
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board endorse the Financial Report for May 2019</i>	Principal	Yes	Principal received advice from central that no dollars will be forthcoming for Ibis 1 class creation. Next Census is due 2 August 2019 where enrolments will be considered. Given current enrolments vs at time of Census in February, anticipate some additional dollars. Endorsed: Board
4.2	Business Plan – draft <i>Recommendation: The Board endorse the Business Plan 2019-2021 targets and priorities</i>	Principal	Yes	The plan has all the essential information to progress to formatting and presentation and will be done once endorsed by the board. Endorsed: Board with noted minor inclusions to document, High expectations and aspirations and clearly defining 'Roebuck Way'.
4.3	Student Behaviour Plan <i>Recommendation: That the board endorse the Student Behaviour Plan</i>	Chair	Yes	NB: Appendix 2: Classroom procedures. How staff are expected to manage classroom management Appendix 3: Good Standing Policy (Minister's Directive) Blending and embedding of Values into behaviour / expectations Resolved: Jo Fox to share suspension information with KS to be included in Appendix 2. KS to share with the board document that reflects communication to students.
4.4	School Fencing of Grounds <i>Recommendation: That the board define a position on yes / no to school grounds to be fenced</i>	Principal	No	Board resolved that the school is not fenced and KS to enquire if the funding can be re-allocated to CCTV.

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5	Items for Discussion			
5.1	Board Profile	Chair	Yes	Follow up re: replacement for Ian West – board demographic, invitation extended and accepted. (Jo Fox)
5.2	School design Ref: GANTT chart	Chair / Principal	No	Ppt 5 min presentation QandA Received
5.3	Workforce Plan 2019 - 2021	Principal	Yes	Future directions and background (inc Workforce Plan) in setting the Business Plan and seeking board input for directions on initiatives. Sets the scene for more informed meetings on school targets, direction, initiatives and promotion of Roebuck PS in our local and wider community. What is it we wish for Roebuck PS to be known? School enrolment base as of May 2019 and projections. Received
5.4	School Performance: Data sets and future school targets	Principal	No	Presentation (15 min) on system data sets, school-based data and the setting of future targets that influence school resourcing, training and structure. Business Plan background. Received
5.5	<i>Agenda Items: School Board Information Board members to email through to the principal by COB Friday prior to the board meeting</i>	Principal	No	None received.
6	Items for information			
6.1	Principal's Report	Principal	Yes	Received
6.2	Board Training / workshop	Principal	No	2-hour workshop – End of Term 3. Conducted by Matt Osborne (Leadership Innovation & Strategy)
6.3	Chaplaincy update	Principal	No	No progress.
6.4	Utilities	Principal	No	Schools waiting on information relayed via our Executive Director on a review of locality funding in the Student Centred Funding Model. It appears the Kimberley schools will benefit and this is in part due to a review (again) of utilities. Awaiting further information before proceeding with board / cluster action. Roebuck PS continuing with water bore installation.
6.5	General information on staff self-review on professional expectations and understandings	Principal	No	<ul style="list-style-type: none"> Grade moderation. Allocation of report grades to Semester One and Semester Two reports. Green slip moderation. Common understanding of value and allocation of green slips to students as whole school practice and values recognition. Safe & Fair Playground Policy. How we utilise the school grounds and play areas to maintain a focus on student use whilst remaining fair and safe. Writing moderation via Brightpath. Early Childhood philosophy on Early Years Education. Received
6.6	Review of policies	Derek Monk	No	School policies review. Derek has commenced a review of the Homework Policy and will update the board as required.
7	Other business			
8	Meeting closed:			7:45pm
8.1	Next Meeting:			5 August 2019

SIGNED:		05/08/2019
	CHAIRPERSON	DATE
		05/08/2019
	PRINCIPAL	DATE