

## Minutes – 31 July 2023 commencing at 5:59pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
<b>1</b>	<b>Welcome and Acknowledgement of Country</b>	<b>Chair</b>		
1.1	Attendance/apologies / absentees	Chair		Present: Kelvin Shem, Micalley Ross, Duncan Smith, Carla Hall, Bianca Browning and Shannen King – staff (presenting) Minutes: April Oswald Apologies: Tim Brooker, Sarah Goedecke and Kerry Howard
1.2	Confirmation of agenda and correspondence	Chair		
<b>2</b>	<b>Disclosure of Interest</b>	<b>All</b>		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	Chair		Nil
<b>3</b>	<b>Minutes of previous meeting</b>	<b>All</b>		
3.1	Review of previous meeting minutes, 12 June 2023. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	<b>Endorsed:</b> Carla Hall <b>Seconded:</b> Duncan Smith
<b>4</b>	<b>Decisions required</b>			
4.1	Chair – Declared Vacant	Principal		Duncan Smith re-elected as Chair.
4.2	Financial Report <i>Recommendation: That the Board note the Financial Report for 24 July 2023</i>	Principal	Yes	Noted.
4.3	Voluntary Contributions and Charges <i>Recommendation: The Board approve the VC&amp;C for 2024.</i>	Principal	Yes	<b>Endorsed:</b> Carla Hall <b>Seconded:</b> Bianca Browning
4.4	Personal Use Items (Booklist) <i>Recommendation: The Board approve the PUI for 2024</i>	Principal	No	Approved.
<b>5</b>	<b>Items for Discussion</b>			
5.1 5.1a	Roebuck Primary School - Public School Review report 2023 Deputy Director-General Letter to Principal	Board members to lead	Yes	Received.
<b>6</b>	<b>Items for information</b>			
6.1	Principal's report	Principal	Yes	Received.
6.2	Workforce Plan	Principal	Yes e/copy	Received.
6.3	Student Centred Funding Characteristics (SCFM) Student Characteristics and salary expenditure	Principal	Yes	Received.
6.4	Positive Behaviour School (PBS) Matrix	Shannen King	Yes	Received.
<b>7</b>	<b>Other business</b>			
<b>8</b>	<b>Meeting closed:</b>			<b>7:26pm</b>
8.1	<b>Next Meeting:</b>			28 August 2023

<b>SIGNED:</b>			
		<b>CHAIRPERSON</b>	<b>DATE</b>
		<b>PRINCIPAL</b>	<b>DATE</b>