

SCHOOL BOARD MEETING: Minutes – 27 March 2017

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1.1	Opening & welcome	Chair	No	Meeting Open: 6.06pm
1.2	Attendance/apologies / absentees	Chair	No	Attendance: Kelvin Shem, Duncan Smith, Louise Bowtell, Bec Fall, Tim Brooker, Sheldon Pratley, Lisa Hebble, Edie Wright, Will Richards. Apologise: Angela Crowe, Ceridwen Cameron.
1.3	Confirmation of agenda and correspondence <i>Bankwest Easy Grants- Acknowledgement of funding source - Email to Tim Brooker</i>	Chair	No	
2	Disclosure of Interest			
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	All	No	None identified.
3	Minutes of previous meeting			
3.1	Review of previous meeting minutes 13 February 2017	All	Yes	Moved: Louise Bowtell Seconded: Tim Brooker
3.2	Actions arising			Nil
4	Decisions required			
4.1	Financial Report: <i>Recommendation: That the Board endorse the Financial Report for the commencement of 2016</i>	Principal	Yes	Board endorsed Financial Report. Moved: Duncan Smith Seconded: Will Richards
4.2	Annual Report: <i>Motion: To endorse the Annual Report 2016</i>	Principal	Yes	Board endorsed Annual Report 2016. Moved: Duncan Smith Seconded: Tim Brooker
4.3	Sporting uniform: <i>Sporting uniform decision required regarding style as this affects the Uniform Policy.</i>	Lisa Hebble	No	Discussion surrounding the current sporting uniforms, style and fabric. Samples of style and fabric to be sought for future discussion, prior to a decision being made.
4.4	Hat cords: <i>What direction does the board see as practical whilst maintaining a duty of care? Require to motion as this would mean a subtle change to the Uniform policy and provide a statement on our duty of care.</i>	Principal	Yes	Amend the School uniform policy that the broad brim hats have the cord removed to prevent a choking hazard. Moved: Tim Brooker Seconded: Edie Wright

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
4.5	Board composition: <i>Motion: To move from 12 board to 9 board members with the composition being: 1x principal (ex-officio), 2x staff members, 6x parent and / or community representatives</i>	Principal	No	Motion supported by the Board. Moved: Duncan Smith Seconded: Louise Bowtell
4.6	Tenure of Board members: <i>4 member's tenure concluding first meeting Term 2.</i> - Recommends - Reflection of school demographic - Other?	Principal	Yes	Board happy with demographic of Board members, no further action required.
5	Items for Discussion			
5.1	Delivery Performance Agreement (DPA): <i>For review and discussion on evidence against DPA, Business Plan and evidence within Roebuck Primary School</i>	Principal	Yes	Overview of DPA document and how it will be used.
5.2	Languages: <i>Information collated from survey to the school community – newsletter 8 March; closing 17 March</i> <i>What direction do we need to take to get closer to determining the language and starting year level?</i>	Principal	Yes	Discussion of results from Community survey, Action: Kelvin to explore what languages the other primary schools in Broome are looking at going forward. Further discussion required once more information is gleaned.
5.3	Aboriginal Education Presentation: <i>Current school directions, actions and implementation. Q&A</i>	Lisa Hebble	No	Slideshow presentation by Lisa Hebble.
5.4	Transition data: <i>In Annual Report. Thoughts about our transitional profile. Q&A</i>	Principal	No	For general Board information.
6	Items for information			
6.1	Principal's Report: Q&A	Principal	Yes	Principal's report noted and accepted.
6.2	Power Bill issues: <i>Correspondence from Schools Resourcing and Support regarding utilities funding.</i> <i>Received 20.3.2017 Horizon Power communication informing us of price increase and changes to tariffs. Meeting with Retail and Community Manager, Mrs Jodie Lynch on 27.3.2017 to seek further clarify before proceeding with the Dept of Education.</i>	Principal	Yes	Kelvin recapped details of meeting held with Jodie Lynch, information on how the tariff is calculated for the School, future changes in tariffs.
6.3	Bus parking bays extension: <i>Shire will be going ahead with the line marking, reclaiming 3 kiss and drop bays. This is to allow more room for bus parking.</i> <i>This will go out to their Shire contractor so should be completed within the next few weeks.</i> <i>Justin (Engineer) also shared that potentially children crossing coming in next financial year.</i>	Principal	No	General information regarding changes to bus parking.
6.4	Sub-committees Reports: <i>Buildings, Grounds and Facilities progress update.</i>	Louise	No	Update of the current projects in the planning stages within the School; <ul style="list-style-type: none"> • Water play area in Junior Primary area. • Totem Poles throughout School.

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
				<ul style="list-style-type: none"> Senior Primary project area.
7	Other business			
				Assembly attendance email. Thomasina- Email out again tomorrow to Board members

NEXT MEETING:	8 th May 2017	MEETING CLOSED:	7.30pm	SIGNED:		8/5/2017
					CHAIRPERSON	DATE
						8/5/2017
					PRINCIPAL	DATE