



Roebuck Primary School Board



Minutes – 23 November 2023 commencing at 6:04pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Welcome and Acknowledgement of Country	Chair		
1.1	Attendance/apologies / absentees	Chair		Present: Ryan Kent, Kelvin Shem, Duncan Smith, Tim Brooker, Erika Burton, Sarah Goedecke and Emma Dearing Minutes: April Oswald Apologies: Carla Hall and Bianca Browning
1.2	Confirmation of agenda and correspondence	Chair		
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	Chair		Nil
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes, 23 October 2023. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	Endorsed: Ryan Kent Seconded: Tim Brooker
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board note the Financial Report for 13 November 2023</i>	Principal	Yes	Noted
4.2	2024 Vol & Charges amendment	Principal	E/copy	Endorsed: Sarah Goedecke Seconded: Ryan Kent
5	Items for Discussion			
5.1	Respectful Relationships Education	Principal	No	Received – Ryan Kent shared with the Board work and progress of RRE
6	Items for information			
6.1	Principal's report	Principal	Yes	Erika Burton provided a presentation on Roebuck PBS
6.2	2024 Financial Planning	Principal	E/copy	Received
6.3	Broome Cluster Independent Public Schools – End of Year Function - UPDATE	Chair	No	School Board members are invited to the Broome Cluster IPS function on Friday 24 November, 5pm – 7pm, Mangrove Hotel
7	Other business			
8	Meeting closed:			7:47pm
8.1	Next Meeting:			11 March 2024

SIGNED:

	CHAIRPERSON	DATE
	PRINCIPAL	DATE