



Minutes – 16 March 2020, commencing at 6:02pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		
1.1	Attendance/apologies / absentees	Chair		Attendance: Duncan Smith (Chair), Lisa O'Neil, Derek Monks, Tim Brooker, Duncan Smith, Josie Eastwood, Jo Fox and Kelvin Shem Minutes: April Oswald Apologies: Sheldon Pratley
1.2	Confirmation of agenda and correspondence	Chair	No	
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None declared.
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 25 November 2019. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair		Endorsed: Jo Fox Seconded: Duncan Smith
3.2	Actions arising: Homework Policy			5.3 from 25 November 2019 resolution absent from current Agenda. School and department policy to be emailed to board members for consideration. List for next meeting 11 May 2020.
4	Decisions required			
4.1	Financial Budget for 2020 <i>Recommendation: The Board note the budget for 2020</i>	Principal	Yes	Noted
4.2	Financial Report <i>Recommendation: That the Board endorse the Financial Report for December 2019 and February 2020</i>	Principal	No	Received
4.3	Tenure: Membership concludes after 1 st Mtg Term 2.	Chair	Yes	Duncan Smith wishes to renominate. Sheldon Pratley will not be seeking renomination. Two parent rep positions to be advertised.
4.4	School Uniform Policy <i>Recommendation: The Board support the request for the P&C to include a school sport shirt on the uniform list</i>	Principal	Yes	Attached: RPS Uniform Policy (with amendment for Leavers Shirt) Attached: Recommendation from P&C Recommendation to P&C, fabric lighter, on par with standard of uniforms and resubmit their proposal to the Board. Board in principle to support days to encourage the unity of factions/houses. Review whether the school can unite 'factions' to activities other than sport, i.e. spelling bee, chess, etc Principal sought approval on adopting amendment 4.4 to the 'leavers shirt'. Endorsed: Duncan Smith (Chair) Seconded: Tim Brooker Derek Monks moved that being a SunSmart School the possibility of long sleeve shirts be investigated.

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4.5	Outside School House (OSH) Care <i>Recommendation: The school continue with an annual licence with Mulberry Tree OSH provider</i>	Principal	No	Endorsed: Duncan Smith Seconded: Tim Brooker
5	Items for Discussion			
5.1	COVID-19	Principal	No	Dept email updates Monday's, Wednesday's and Friday's. Latest update is to maximise containment. Cluster Principal's met today to minimise risk; whole school assemblies will not be held, small block assemblies will continue, interschool events will be cancelled, ANZAC assembly along with P&C Disco's also cancelled. Kimberley Medical posters are the preferred media. <i>Principals Resolved</i> common message sent out to each school community under Cluster banners. <i>Moved</i> by Duncan Smith that we enhance the areas that we can continue celebrating the 'community'.
5.2	School Board Self-assessment <i>As per November online completion</i>	Chair	Yes	Board invited to add items for future agenda inclusion. - Traffic lights system to reflect school status. - Briefings from 'specialist teachers' (Emma Dearing and Tiana Leak)
5.3	<i>Agenda Items: School Board Information Board members to email through to the principal by COB Friday prior to the board meeting</i>	Principal	No	Nothing received.
6	Items for information			
6.1	Principal's Report	Principal	Yes	Received
6.2	Bridge: Indonesian Sister School Relationship	Principal	Yes	Received
6.3	Container Deposit Scheme	Principal	No	P&C initial EOI: No Received
6.4	Sub-committees <i>Concept: Board members visible in build and promotion of new build</i>	Principal	No	Expressions sought from two board members for Food Preparation & Observation Room Sub-Committee (greenshank renovations). Tim Brooker nominated as well as Duncan Smith. Should Duncan Smith not be re-elected for position on board, he will continue on the Committee under co-opt for duration of project.
7	Other business			
7.1	Hosting of BPS	Chair	No	Whole interaction was very inclusive and successful. Reception displaying handmade 'thank you' cards from BPS students.
7.2	Board Meeting dates	Jo Fox	No	Request that meeting dates for the year be forwarded via Outlook to members. Resolved this would be addressed before next meeting.
8	Meeting closed:			7:45pm
8.1	Next Meeting:			11 May 2020

SIGNED:		11 / 05 / 2020
	CHAIRPERSON	DATE
		11 / 05 / 2020

PRINCIPAL

DATE