

SCHOOL BOARD MEETING: Minutes – 13 May 2019

Item	Agenda Item	Responsibility	Attachment	Background/Outcome/Action/Who
1	Opening & welcome	Chair		
1.1	Attendance/apologies / absentees	Chair		Attendance: Duncan Smith (Chair). Derek Monk, Tim Brooker, Josie Eastwood, Duncan Smith, Kelvin Shem, Lisa O'Neil Minutes : April Oswald Apologies : Sheldon Pratley and Ian West
1.2	Confirmation of agenda and correspondence	Chair	No	- WA Education Awards, calling for expressions; and - Email from Ian West, submitting resignation. Discussion revolved around how the Board can proceed to fill the vacancy. Resolved : Schedule as an item for next Agenda, 10 June 2019.
1.3	Chair: Annual selection	Principal	No	Chair becomes vacant on an annually. Need to appoint a chair for the 2019/20 year. Duncan Smith (Chair) self-nominated. Seconded : Duncan Smith
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None Declared
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 18 March 2019 <i>Recommendation: That the Board endorse the minutes</i>	Chair	Yes	Endorsed : Duncan Smith Seconded : Tim Brooker
3.2	Actions arising			- Adam Cheetham (Connect) Contacted by KShem 6 May - Utilities added to this agenda (5.1) - Elections conducted and completed (staff reps elected Josie Eastwood and Lisa O'Neill)
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board endorse the Financial Report for April 2019</i>	Principal	Yes	Endorsed : Board
4.2	Financial Budget for 2019 <i>Recommendation: The Board endorse the budget for 2019.</i>	Principal	Yes	Endorsed : Board
4.3	Funding Agreement <i>Recommendation: School Board sign off on Agreement as per guidelines for IPS</i>	Principal	Yes	Endorsed : Board
4.4	Annual Report 2018 <i>Recommendation: The board endorse the Annual Report 2018</i>	Principal	Yes	Endorsed : Board, members to provide feedback to Principal for direction in 2019.

Item	Agenda Item	Responsibility	Attachment	Background/Outcome/Action/Who
4.5	Voluntary Contributions & Charges 2020 <i>Recommendation: The board endorse the 2020 VC&C</i>	Principal	Yes	Endorsed : Board
4.6	School Chaplain <i>Does the Board wish to seek funding for the next funding period to have a Chaplain at Roebuck PS?</i>	Principal	Yes	Endorsed : Board – Principal to explore funding source.
5	Items for Discussion			
5.1	Utilities: Electricity	Principal	Yes	Resolved : 1) Principal to raise at meeting with Cluster Principal this week to gauge how schools are addressing this issue; and 2) Item to remain on agenda.
5.2	Fotek – School Board member photos	Principal	No	Fotek on school site 6 and 7 June 2019 Resolved : Photo of whole board, along with individual 'head shots'.
5.3	<i>Agenda Items: School Board Information Board members to email through to the principal by COB Friday prior to the board meeting</i>	Principal	No	None received.
6	Items for information			
6.1	Principal's Report - Centre for Excellence – Curtin University article	Principal	Yes	Received
6.2	Assembly Dates <i>Any further additions to school board members presenting at an assembly</i>	Chair	No Projected at meeting	Ibis 1 to be added to assembly dates. Duncan Smith to attend. <i>TBC 1 November</i> 14 June 2019 Duncan Smith (Chair) attending.
6.3	Review of Policies - Homework Policy - Behaviour Management Policy (Inc Good Standing)	Principal	Connect	Derek Monk self-nominated to assist in reviewing policies.
7	Other business			
	- Car parks			As outlined in latest newsletter, areas identified for 2 min park, OSH buses and staff parking (kerb signage to be marked in near future). Bollards installed off Spoonbill Ave to assist with safety for pedestrians, vehicular flow and speed.
8	Meeting closed:			7:40pm
8.1	Next Meeting: 10 June 2019			

SIGNED:		10 / 06 / 2019
	CHAIRPERSON	DATE
		10 / 06 / 2019
	PRINCIPAL	DATE