

SCHOOL BOARD MEETING: Agenda –12 March 2018

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		6.00PM
1.1	Attendance/apologies / absentees	Chair		ATTENDANCE: MK, KS, SP, DS, LH, DS, BM APOLOGIES: AC, TB RESIGNED: WR
1.2	Confirmation of agenda and correspondence	Chair		Email received from Will Richards tendering his resignation due to work commitments
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 201117			Accepted and endorsed by board
3.2	Actions arising			None
4	Decisions required			
4.1	Financial Report: Documents stating school position 2017/18 <i>Recommendation: The board accept the school met its financial requirements for 2017.</i> - Goods and Services Graph - 2017 Minimum Expenditure - December 2017 OBI Report <i>For information</i> - OBI Report 2018 - Draft Budget 2018 *refer outcome 4.1	Principal	Yes	Auditing by dept during term 1, moneys won't be received as yet. Board endorsed finance report 2017 <i>*The board requested the presentation of the Finances be in the format as per the Draft Budget. Change of finance documents to commence next meeting</i>
4.2	School Annual Report 2017 <i>Recommendation: The board endorse the Annual Report 2017</i>	Chair	Yes	<i>*Changes to school Annual Report 2017 – financial report, if it can be done as per software - to be changed for viewing purposes before being uploaded to school website.</i> Board endorsed and accepted.
4.3	Workforce Plan <i>Recommendation: The board endorse, in principle, the tabled Workforce Plan, with knowledge of further input as a working document</i>	Principal	Yes	Board endorsed
5	Items for Discussion			
5.1	Board self-assessment	Principal / Chair	Yes	Board members to provide feedback on a self-assessment review document that can provide more meaningful reflection and review on the board's role and governance. 'old' document attached for reference. <i>Amendments, changes, suggestions to format to be sent through to KShem / MKing and these will be collated and presented at next board meeting Week 3 Term 2.</i>

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5.2	Community presentation	Chair	No	For the Chair and Principal to provide general information meeting to the parents / community after an assembly 1x term / semester. Thoughts and feedback. Discussed and agreeable – investigate formats and opportunities
5.3	School Board members Tenure	Chair	No	Thoughts to tenures ending, board profile, renominating, recommendations. If recommendation, please put forward to the Chair to invite for the next meeting to see how the board operates. Tenures conclude Wk 3, Term 2 – 14 May. Nominations and, if required, elections occur prior to the next board meeting on Wk 7, Term 2 - 11 June. Whilst it has been raised as an issue – balance of the board's current representation, we seek diversity in the board where possible.
6	Items for information			
6.1	Principal's Report	Principal		
6.2	Article on school review	Principal	Yes	A Single Approach to School review for all public schools
6.3	Crosswalk Funding	Principal	No	No offers for a community / parent representative to be the crosswalk attendant so no crosswalks being installed with signage. However, minor works along Sanderling and Spoonbill Avenues footpaths to support safer entry and egress from the school site. Anticipated Shire work to be done in April school holidays
6.4	Sub-committees Reports	Principal	No	
7	Other business			
8	Meeting closed:			7.24PM
8.1	Next Meeting: 14 May 2018			

NEXT MEETING:	14 May 2018	MEETING CLOSED:	7:24pm	SIGNED:		14.3.2018
					CHAIRPERSON	DATE
						14.3.2018
					PRINCIPAL	DATE