



Minutes – 9 May 2022 commencing 6:02pm

Item	Agenda Item	Responsibility	Attachment	Background / Outcome / Action / Who
1	Opening & welcome	Chair		Acknowledgement of Country
1.1	Attendance/apologies / absentees	Chair		Present: Duncan Smith (Chair), Kerry Howard, Kelvin Shem, Sherrie Featherstone, Sarah Goedecke, Tim Brooker Minutes: Chloe Versteegen Apologies: Duncan Smith, Kate Jones and Emma Dearing
1.2	Confirmation of agenda and correspondence	Chair		
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes, 28 March 2022. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	Endorsed: Tim Brooker Seconded: Sarah Goedecke
4	Decisions required			
4.1	Chair for 2022 – position declared vacant	Chair / Principal	No	Duncan Smith elected unopposed.
4.2	Financial Report <i>Recommendation: That the Board note the Financial Report for April 2022</i>	Principal	Yes	Noted
4.3	Business Plan <i>Recommendation: That the Board endorse the Business Plan 2022 – 2024</i>	Principal	Yes	Endorsed: Tim Brooker Seconded: Sarah Goedecke
4.4	School Uniform <i>Recommendation: That the Board accept the modified change in shirt design and incorporate into the Roebuck Primary School Uniform Policy</i>	Principal	No	New shirt to be presented on the night for comparison The Board accepts the modified change in shirt design. Endorsed: Kerry Howard Seconded: Sherrie Featherstone
5	Items for Discussion			
	N/A			
6	Items for information			
6.1	Principal's report	Principal	Yes	Received
6.2	Outside of Hours (OSH) Care	Principal	Ref: Principal Report	The Community Use School Facilities contract is up for renewal. To provide transparency in this process, it will be announced in the Broome Advertiser that other OSH Providers may apply for the Roebuck PS site as per the new conditions. The site being offered to an OSH offered is reduced from the current size due to workplace and workforce contingencies

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6.4	COVID-19 Update: Staffing 2022	Principal	No	Update on latest on the night.
7	Other business			
7.1	Assembly	Chair		List of assemblies to be emailed to committee members for consideration.
8	Meeting closed:			6:43pm
8.1	Next Meeting:			13 June 2022 (NB: Week 8 of Term 2)

6/SIGNED:		13/6/2022
	CHAIRPERSON	DATE
		13/6/2022
	PRINCIPAL	DATE