



Minutes – 8 June 2020 commencing at 6pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		
1.1	Attendance/apologies / absentees	Chair		Attendance: Duncan Smith (Chair), Derek Monks, Josie Eastwood, Kate Jones, Lisa O'Neill, Duncan Smith (CB), Tim Brooker and Kelvin Shem Minutes : April Oswald Apologies: Jo Fox
1.2	Welcome to Board	Chair		Kates Jones welcomed to the Board and members enlightened of Kate's role as P&C President. As well as welcoming Duncan Smith back on the board from his recent re-election.
1.3	Confirmation of agenda and correspondence	Chair		
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None declared.
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 11 May 2020. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair		Endorsed: Duncan Smith Seconded: Tim Brooker
4	Decisions required			
4.1	Chair 2020-2021	Chair to Principal	No	No nominations were forthcoming. Duncan Smith (NRTAFE) acknowledged that he would be happy to accepted/continue in the Chair position. Seconded: Duncan Smith (CB)
4.2	Financial Report <i>Recommendation: That the Board duly note the Financial Report for 31 May 2020</i>	Principal	Yes	Noted
4.3	Funding Agreement 2020 (C-19 amendment) <i>Board need to note amendment</i>	Principal	Yes	Noted
4.4	School Development Day	Principal	No	Monday 12 October – Day 1 Term 4 Endorsed: Duncan Smith Seconded: Tim Brooker
5	Items for Discussion			
5.1	Semester 1 Reports	Principal	Yes	Due to C-19 impact on education, reports this semester will look different, i.e. comments for numeracy and literacy, together with a general comment. No grades marked. Reports out on Connect 1 July 2020.
5.2	Student Behaviour Plan	Jo Fox	No	Information on suspension(s). <i>Deferred to next agenda.</i>
5.3	Telethon Kids (Institute (TKI) Update	Principal	No	Project 1 – swabbing. 24 and 25 June testing will be undertaken onsite. (Must opt in) Project 2 – survey. Project 3 – must opt out.

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				Deputy Micaley Ross is our site co-ordinator. Whilst we have received some funds for staff engagement; co-ordinator, 2 staff phone follow up and 4 staff required each day of testing, anticipate further funds to be received to meet the costs.
5.4	Collaboration and Partnerships <i>Commence review of previous framework from the Board – where to from here?</i>	Principal	Yes	Presentation – copies will be forwarded for members only.
5.5	<i>Agenda Items: School Board Information Board members to email through to the principal by COB Friday prior to the board meeting</i>	Principal	No	Duncan Smith (CB) submitted a query in relation to C-19 Phase 3 'what does it look like for RPS'. Handout provided to members of draft communication out to parents Tuesday. Thursday open for discussion is the prospect of a football and netball carnival to be held on 1 July 2020. Principal is wishing to send surveys out to parents, students and staff to see what they would like adopted as 'normal practice'.
5.6	M&J Pizza	Principal	No	M&J are registered with Broome Shire under a license of 'food service provider' so already need to remove all their rubbish. Kate Jones queried impact on car park when school events are being held. Caveat can be included in the arrangements of no trading on scheduled school events. Duncan Smith (Chair) proposed, that if proceeding and utilising Sanderling Drive, M&J will need to obtain approval from the two residence directly across the road. Generally feeling was that there were no objections for further discussions and investigations with a view for utilising the staff car parking area off Spoonbill Avenue at a commercial annual rate. Endorsed: Tim Brooker Seconded: Lisa O'Neill
6	Items for information			
6.1	Principal's Report	Principal	Yes	Yr 6 camp, P&C activities, planning 2020 enrolments started with a 24 July deadline for kindy. Principal acknowledged in the meeting April Oswald, MCS for her steerage in most of the improvements and upgrades undertaken on site.
6.2	Sub-committees <i>Greenshank: Obs and Food Prep</i>	Duncan Smith	No	Completion dates: Observation 18 June and Food prep end of June 2020. Invitation extended to members for a walk through prior to completion. Resolved: A walk through upon completion with members aligned with a meeting to be scheduled.
6.3	Homework Policy <i>Thoughts and consideration for implementing in a Roebuck PS context.</i>	Derek Monks	No	Feedback will be sought from staff. Resolved: Item to be ongoing.
7	Other business			
7.1	2020 NAPLAN			Duncan Smith (CB) queried about impact of NAPLAN being cancelled this year for when going into

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				secondary school. Principal outlined that the high schools can utilise other data for their streaming; when moving into high school NAPLAN data would be from Yr 5 . It has been recommendation to BSHS to call for enrolments six weeks earlier so they may obtain online data specific to each student.
8	Meeting closed:			7:36pm
8.1	Next Meeting:			3 August 2020

SIGNED:		03/08/ 2020
	BOARD MEMBER	DATE
		03/08/2020
	PRINCIPAL	DATE