
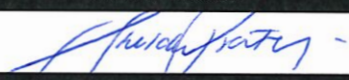


## MINUTES – 5 August 2019 commenced 6:01pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		
1.1	Attendance/apologies / absentees	Chair		Attendance : Duncan Smith (Chair), Jo Fox, Duncan Smith, Derek Monks, Josie Eastwood, Sheldon Pratley and Lisa O'Neil Minutes : April Oswald Apologies : Tim Brooker
1.2	Confirmation of agenda and correspondence	Chair	No	
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	Chair		None Declared
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 10 June 2019 <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	<b>Endorsed</b> : Jo Fox <b>Seconded</b> : Sheldon Pratley
3.2	Actions arising	Principal	No	Previous 4.3: Correspondence with students – Good Standing No documents provided to students. Management addressed students in groups (yrs 3-6) to go through policy. Defer next meeting - Jo Fox to provide information on suspension(s).
4	Decisions required			
4.1	Financial Report: Financial Summary <i>Recommendation: That the Board note the Financial Report for June 2019.</i>	Principal	Yes	<b>Noted</b>
4.2	Financial report: Minimum Spend	Principal	Yes	<b>Noted</b>
4.2	School Review – 8 August <i>Confirm agenda, attendance and process</i>	Principal	No	Katherine Ward – Director, Public School Accountability Judith King, Principal, East Kalgoorlie Primary School Duncan Smith (CB) nominated attendance. KS to email out seeking expressions.
5	Items for Discussion			
5.1	School lockdown 26/07/19	Duncan Smith	No	Process explained and sharing of information/language to Board was commended for being a clear communication.
5.2	Building Program - Update	Principal	Yes E/copies only	Letter to Milton Butcher (Regional Director) Regional Teaching Facility Beamish – financial support approval (email) Plans of Regional Teaching facility inc QS costing Plans Food Service Provision inc QS costing Summary of other building / projects at Roebuck PS <b>Endorsed</b> : Duncan Smith (CB) <b>Seconded</b> : Lisa O'Neil

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5.2	Business Plan <i>Format and final preview before publishing</i>	Principal	No	Hardcopy tabled. Principal sought feedback by 12 August (schedule to go to printer 13 Aug).
5.3	<i>Agenda Items: School Board Information Board members to email through to the principal by COB Friday prior to the board meeting</i>	Principal	No	See item 6.3.
6	<b>Items for information</b>			
6.1	Principal's Report	Principal	Yes	Further shared great community response to Roebuck Right Start KSP KindiLink program.
6.2	Chaplaincy Submission	Principal	No	Submitted.
6.3	School Board Training	Principal	No	Conducted by Steve Dickson, Principal Hocking Primary School Monday 23 September 5-7pm Venue: TBC Principal to send out email inviting members to attend.
6.4	Sub-committees Reports	Principal	No	School policies review. On the review of various policies how would the Board like to do this? Via Connect and feedback at respective meetings or someone chair and get feedback from those who wish to report back to the Board with recommendations.
7	<b>Other business</b>			
8	<b>Meeting closed</b>			7:17pm
8.1	<b>Next Meeting</b>			2 September 2019

SIGNED:		28 / 10 / 2019
	CHAIRPERSON	DATE
		7 / 11 / 2019
	BOARD MEMBER	DATE