



## Minutes – 3 May 2021

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
<b>1</b>	<b>Opening &amp; welcome</b>	<b>Chair</b>		<b>Opened 6:04pm</b>
1.1	Attendance/apologies / absentees	Chair		Present: Duncan Smith (Chair), Derek Monks, Lisa O'Neill, Emma Dearing, Sarah Goedecke, Sherrie Featherstone, Kate Jones, Duncan Smith Minutes: Kath Adams Apologies: Tim Brooker
1.2	Confirmation of agenda and correspondence	Chair		
<b>2</b>	<b>Disclosure of Interest</b>	<b>All</b>		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
<b>3</b>	<b>Minutes of previous meeting</b>	<b>All</b>		
3.1	Review of previous meeting minutes 15 March 2021. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	<b>Endorsed:</b> Duncan Smith <b>Seconded:</b> Kate Jones
3.2	Actions arising	Principal		<ul style="list-style-type: none"> <li>❖ Co-opt Community Member – Carol Shillingsworth. Chair since found out Carol has relocated to Port Hedland.</li> <li>❖ Via email board agreed to co-opt Community member Kerry Howard. M.Ross following up on Kerry's acceptance of offer</li> <li>❖ Consideration was given to co-opting Rebecca Shellabear (Bec) as a community member. Community membership is at capacity but Bec may be invited to attend ad hoc meetings.</li> </ul>
<b>4</b>	<b>Decisions required</b>			
4.1	Chair Tenure: Membership concludes after 1 <sup>st</sup> Mtg Term 2.	Chair to Principal	No	Duncan Smith has accepted the position of the Chair
4.2	Financial Report <i>Recommendation: That the Board endorse the Financial Report for April 2021</i>	Principal	Yes	Discussion regarding the dissemination of Mulberry Tree annual funds. The board noted financial reports for April.
5.1	Statement of Expectation	Principal	No	Committee reviewed Step 6
5.2	Assembly	Principal	Yes	Committee members committed to attend school assemblies throughout the year
<b>6</b>	<b>Items for information</b>			
6.1	Principal's Report	Principal	Yes	Acknowledged incoming and outgoing board members commitment to the school board
6.2	Thank outgoing and welcome incoming members	Chair	No	Acknowledged incoming and outgoing board members, especially Derek and Lisa for their commitment to the school board. Thanks were also offered to Jo in her absence for her years of commitment. Welcome to the board Sherrie, Emma and Sarah. Welcome back to Tim for his third and final tenure.

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
7	Other business			
8	Meeting closed:			7.04pm
8.1	Next Meeting:			31 May 2021

SIGNED:		31 MAY 2021
	CHAIRPERSON	DATE
		31 MAY 2021
	PRINCIPAL	DATE