

Minutes – 2 August 2021, commenced 6pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		
1.1	Attendance/apologies / absentees	Chair		Present: Sherrie Featherstone, Micalay Ross, Emma Dearing, Sarah Goedecke, Kelvin Shem, Duncan Smith, Duncan Smith (Chair) Minutes: April Oswald Apologies: Kerry Howard, Tim Brooker, Kate Jones
1.2	Confirmation of agenda and correspondence	Chair		Nil
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes 31 May 2021. <i>Recommendation: That the Board endorse the minutes pending corrections, if any.</i>	Chair	Yes	Endorsed: Duncan Smith Seconded: Emma Dearing
4	Decisions required			
4.1	Financial Report <i>Recommendation: The Board endorse the Financial Report for 23 July 2021</i>	Principal	Yes	Noted.
4.2	Schedule of Fees – Community Usage of School Property	Principal	Yes	Review previous Schedule of fees as of 27/10/2015. Resolved :- 1) Fees not be increased. 2) School be proactive in sharing schedule with the likes of BRAC and known sporting groups. 3) School admin workload to be monitored and if thereafter deemed necessary, a review to be undertaken by the Board.
5	Items for Discussion			
5.1	Statement of Expectation	Principal	No	Received
5.2	Parent Survey Results	Principal	Yes	Received
6	Items for information			
6.1	Principal's Report	Principal	Yes	Received
6.2	P4L Presentation – Emma Dearing	Emma Dearing	No	Received
7	Other business			
7.1	Chair Acknowledgement	Chair		Expressed appreciation for work Micalay Ross has performed whilst in the role of Principal and her aspirant programme being undertaken. Welcomed Kelvin Shem back and looking forward to seeing new ideas and concepts being implemented.
8	Meeting closed:			7:28pm
8.1	Next Meeting:			30 August 2021

SIGNED:		25/10/2021
	CHAIRPERSON	DATE
		25/10/2021
	PRINCIPAL	DATE