



Roebuck Primary School Board



Minutes – 11th August 2025, commencing at 6:02pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Welcome and Acknowledgement of Country	Chair		
1.1	Attendance/ apologies / absentees / introductions	Chair		Present: Duncan Smith, Carla Hall, Michael Thomson, Caroline Gregory and Nikki Sandilands Minutes: Linda Gregg Apologies: Sarah Goedecke and Bianca Browning
1.2	Confirmation of agenda and correspondence	Chair	Yes	None
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes, 12 May 2025. <i>Recommendation: That the Board endorse the minutes pending corrections.</i>	Chair	Yes	Endorsed: Carla Hall Seconded: Michael Thomson
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board note the Financial Report for July 2025</i>	Principal	Yes	Noted Board discussed strategies to encourage more families to pay Voluntary Contributions.
4.2(a) and (b)	Uniform Policy Review	Principal	Yes	New policy reviewed, Board discussed being specific about what is allowed, leggings, logo sizes on shorts etc. and the importance of letting parents know when it is implemented that it is being enforced. ED in the process of getting a design and costing for a new school Jumper
5	Items for Discussion			
5.1	Feedback from Community School Culture Survey – School Boundary fence survey	Principal	No	Board contributed to what the Community survey should look like. NS to create and present at next meeting for review and approval.
5.2	Points for newsletters	Chair	No	Board discussed strategies to raise its profile and foster a more approachable presence within the community, encouraging members to engage and connect with them directly. Board bio for the newsletter – Michael Thomson – 27/08 and Carla Hall – 24/9. Reminders will be sent to board members ahead of publication.
6	Items for information			
6.1	Principal's report	Principal	Yes	Received. ED to present NAPLAN results at next Open Board Meeting on 1 September.
6.2	School Board assemblies	Principal	No	22/8 Marraga 5 Carla Hall, 5/9 Minarla 2 Duncan Smith
7	Other business			
7.1	Harvard Reflection and Letter to the board	Principal	Yes	NS shared feedback on trip to Harvard for Principal's Fellowship in the July school holidays.
7.2	MT asked why faction/block names were changed to Yawuru names and if there are more changes coming.	Chair	No	NS explained process undertaken to implement the change, changes were made to align with other local schools. NS advised no more changes are anticipated. LG checked previous minutes, Board endorsed the change to Yawuru names on 18 November 2024.

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7.2	MT voiced concerns about safety and parents using emergency services bay as a kiss and drive at drop off and pick up MT voiced concerns about students not wearing helmets when riding to and from school. CH mentioned increased cost of swimming fees this year.	Chair	No	Gardener asked to put cones out before drop off and pick up each day. LG to follow up with DOF about rumble strips. Discussed implementing measures and getting student leaders involved to encourage safe practices. Reminder to parents in the newsletter about safety riding to school. NS advised that last year the school received a grant which brought the cost down.
8	Meeting closed:			7:24pm
8.1	Next Meeting:			1 September 2025 Open meeting

SIGNED:		
	CHAIRPERSON	DATE
	PRINCIPAL	DATE