KINDERGARTEN EDUCATION
AT
ROEBUCK PRIMARY SCHOOL

Discover, Investigate, Play and Learn
We offer a secure, safe and stimulating learning program for your child. We respect the individual needs and requirements of each child and strive to work in partnership with you to provide an open, nurturing educational environment.

ROEBUCK PRIMARY SCHOOL
PMB 4000 BROOME WA 6725
Tel 9192 3377 Fax 9192 3388
Web: www.roebuckps.education.wa.edu.au
Email: roebuckps@education.wa.edu.au
Principal’s Welcome

On behalf of the staff, School Board and P&C of Roebuck Primary School, I welcome you to our school community.

Roebuck Primary School through the Early Years Learning Framework works to create strong and rewarding partnerships with families to provide your child with a vibrant and responsive curriculum in a safe learning environment which recognises, responds to and caters for the academic, social, emotional, physical and health needs of each child. Fundamental to the Framework is a view of children’s lives as characterised by Belonging, Being and Becoming. From before birth children are connected to family, community, culture and place.

*In the early childhood setting, curriculum means ‘all the interactions, experiences, activities, routines and events, planned and unplanned that occur in an environment designed to foster children’s learning and development’* (adapted from Te Whariki).

The following five principles reflect Roebuck Primary School’s approach to early childhood education.

1. Secure, respectful and reciprocal relationships.
2. Partnerships.
3. High expectations and equity.
4. Respect for diversity.
5. Ongoing learning and reflective practice.

We look forward to establishing a partnership with you and your family so we can ensure your child has every opportunity to extend and enrich their learning.

KELVIN SHEM
PRINCIPAL
Essential Information

Principal: Mr Kelvin Shem
Deputy Principal: Mrs Barbara Smith
Deputy Principal: Mrs Carolyn Williams
School Phone: 9192 3377
School Fax: 9192 3388
School Postal Address: PMB 4000 BROOME WA 6725
Email: roebuck.ps@education.wa.edu.au
Website: www.roebuckps.education.wa.edu.au
Registrar: Mrs April Oswald
School Officers: Mrs Cheryl Parkinson-Varga
Mrs Donna Cahill
School Dental Van
Dental Therapist: Sandie McCaig 0427 619 585
School Nurse: Vera Barrington 9194 2340

2016 Term Dates

Semester 1

Term 1 Monday 1 February – Friday 8 April
Break Saturday 9 April – Monday 25 April
Term 2 Tuesday 26 April – Friday 1 July
Break Saturday 2 July – Sunday 17 July

Semester 2

Term 3 Monday 18 July - Friday 23 September
Break Saturday 24 September - Sunday 9 October
Term 4 Monday 10 October - Thursday 15 December

School Website
To keep up to date with school information, policies and events please regularly check the Roebuck Primary School website found at http://www.roebuckps.education.wa.edu.au/.
Roebuck Primary School
Our Philosophy

At Roebuck Primary School each child is valued with inherent strengths and abilities that we nurture and celebrate. We establish and maintain a positive, happy, safe and stimulating environment where all children can learn effectively and succeed emotionally, intellectually, physically and socially.

Our image of the child is one of richness and capability; full of keen curiosity and actively seeking to answer questions about their world.

Curriculum
The Early Years curriculum is based upon and reflects the Early Years Learning Framework (EYLF).

Through the Framework’s five learning goals educators will assist your child to develop

- A strong sense of self.
- Connections with their world.
- A strong sense of wellbeing.
- Confidence and involvement in their learning.
- Effective communication skills.

Practices of Early Childhood Education
The principles of early childhood teaching (pedagogy) and learning underpin our practices to promote children’s learning by:

- Adopting holistic approaches.
- Being responsive to children.
- Planning and implementing meaningful learning through play based teaching and learning.
- Intentional teaching.
- Creating physical and social learning environments that have a positive impact on children’s learning.
- Valuing the cultural and social contexts of children and their families.
- Providing for continuity in experiences and enabling children to have successful transitions.
- Encouraging children to work in small groups and learn from one another with input from teachers and parents.
- Valuing early literacy, numeracy and ICT skills which are encouraged, valued and developed through a wide range of learning experiences.
- Offering variety, extension, support and assessment to support each child in achieving learning outcomes. (Early Years Learning Framework 2009)
- And having fun.
What Your Child Needs To Bring
1. A large school bag that will hold work, a small lunch box, change of clothes and other items to be taken home.
2. A piece of fruit, vegetable or healthy food such as cheese, crackers to share with the other children at morning fruit time.
3. A nutritional lunch. Please place lunch boxes in the fridge. NB: Cooler bags are unnecessary and take up too much fridge space.
4. A water bottle, clearly named.
5. A library bag.
6. Please dress your child in school uniform. As some educational activities can be messy, and in case of toileting accidents, we suggest you keep a full change of clothes in your child’s bag.
7. A sunhat to be kept at school. Roebuck Primary School supports the ‘No Hat No Play Sunsmart Policy’.
8. A box of tissues. **Please label all personal belongings with your child’s full name.**

Attendance
Students in Kindergarten attend 30 hours per fortnight. To facilitate this in whole days Kindergarten classes operate on a fortnightly timetable. *Full day sessions run from 8:00am to 2:00pm.*

**Attendance in the Kindergarten program is expected and students are to attend on the nominated days. Staff implement engaging and purposeful programs for the students and it is highly beneficial they have regular attendance to ensure they gain maximum benefit from the program.**

If your child will be or has been absent, you can send an absent note via:
- The school email: roebuck.ps@education.wa.edu.au
- The Roebuck Primary School App (QR Codes below)
**Kindergarten Transition**

At the commencement of the school year there is a one week “phasing in” period. The Kindergarten program operates on a fortnightly timetable.

<table>
<thead>
<tr>
<th>Week</th>
<th>Monday</th>
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<tr>
<td>1</td>
<td>1 February 8:00am–11:00am</td>
<td>2 February 8:00am–11:00am</td>
<td>3 February 8:00am–11:00am</td>
<td>4 February 8:00am–11:00am</td>
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<td>8 February Group A 8:00am–2:00pm</td>
<td>9 February Group A 8:00am–2:00pm</td>
<td>10 February Group B 8:00am–2:00pm</td>
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<td>15 February Group A 8:00am–2:00pm</td>
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<td>22 February Group A 8:00am–2:00pm</td>
<td>23 February Group A 8:00am–2:00pm</td>
<td>24 February Group B 8:00am–2:00pm</td>
<td>25 February Group B 8:00am–2:00pm</td>
<td>26 February Group B 8:00am–2:00pm</td>
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<td>5</td>
<td>29 February Group A 8:00am–2:00pm</td>
<td>1 March Group A 8:00am–2:00pm</td>
<td>2 March Group A 8:00am–2:00pm</td>
<td>3 March Group B 8:00am–2:00pm</td>
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<td>6</td>
<td>Public Holiday 8:00am–2:00pm</td>
<td>8 March Group A 8:00am–2:00pm</td>
<td>9 March Group B 8:00am–2:00pm</td>
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<td>14 March Group A 8:00am–2:00pm</td>
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<td>16 March Group A 8:00am–2:00pm</td>
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<td>21 March Group A 8:00am–2:00pm</td>
<td>22 March Group A 8:00am–2:00pm</td>
<td>23 March Group B 8:00am–2:00pm</td>
<td>24 March Group B 8:00am–2:00pm</td>
<td>Public Holiday 8:00am–2:00pm</td>
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<td>9</td>
<td>Public Holiday 8:00am–2:00pm</td>
<td>29 March Group A 8:00am–2:00pm</td>
<td>30 April Group A 8:00am–2:00pm</td>
<td>31 April Group B 8:00am–2:00pm</td>
<td>1 April Group B 8:00am–2:00pm</td>
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**During Week One of Term One children will attend from 8:00am to 11:00am.** Doors will be open at 7:45am every day. **11:00am to 2:00pm Parent and Teacher meetings**

Roebuck Primary School's motto is “Working Together” and the staff at the school have a strong commitment to collaboration. To support this, time in the program is set aside to facilitate planning and preparation for the Early Childhood Teachers.

**Entering the Early Childhood Centres**

Parents/caregivers bring their child into the Kindergarten centre between 7:45am and 7:55am so classes may commence promptly at 8:00am. To help support your children to grow into confident people we ask that upon arrival **your child** puts their shoes under their bag outside the classroom, places their fruit in the fruit bowl and lunch box in the fridge.

Please settle your child at an activity and when you are both comfortable, say goodbye and reassure your child that you will return to collect them at the end of the session. If your child becomes overly upset the staff will contact you to discuss the situation.
**Collection of Children**
Please collect your child promptly at the end of the session; students will be released from class at 2:00pm. If you are running late please phone the school so a message can be relayed to the class teacher to ensure your child does not worry or become upset.

Staff must be notified if someone other than custodial parents/caregivers will be collecting your child. A Parent Communication Book can be found at the classroom door - please use this to record pick up arrangements. If you wish a sibling under 18 years of age to collect your child written permission must be given to the school.

**Parent Involvement**
Children benefit greatly from the individual attention of caring adults. Parents play an important and valuable role in the education of their child. We welcome you to become involved in your child's education by:

- Reading the noticeboard and newsletters that are sent home.
- Collecting ‘recyclable’ materials and bringing it into the centre. (A list of suitable items will be provided by the class teacher).
- Discussing any problems or concerns with your child's teacher. Informally or by making an appointment.
- Offering to share any hobbies, interests or expertise you might have.
- Supporting other parents.
- Taking an interest in your child’s classroom by asking them questions and looking at classroom displays.
- Assisting with any home tasks eg. Show and Tell, Writing Bags.

**Communication Between Home and Kindy**
Please check your child’s bag each day for notes.
School Newsletters are published on a fortnightly basis. You can subscribe to our newsletter from the following link: [http://www.roebuckps.wa.edu.au](http://www.roebuckps.wa.edu.au) or by downloading the Roebuck Primary School App.
Copies of all notes will be displayed on the pin up board. Notes regarding the program e.g. incursion, excursions and topics of interest will be sent home.

**Parent/Teacher discussions** – these may occur in two formats:
- Informal - Before or after sessions.
- Formal - Where you or the teacher will make an appointment at a suitable time.

**Parent Communication Book** - please note any changes in pick-up arrangements.
**Parent Information** - pamphlets and articles of interest are available for parents to take home.

*If you have any questions or concerns about your child's progress or the learning program please see your child's teacher.*

**Change of Address**
To ensure the school is able to contact parent/care providers in a prompt and timely manner please notify our school's front office staff of any change of address, telephone number or emergency contact.

**Parent Roster**
Parents and family are invited to assist in their child's class on a regular basis through a voluntary roster system. To allow the children time to settle into the program, parent help rosters will be used at the teacher's discretion. Younger siblings are welcome to attend but remain the parent's responsibility.
A parent roster can be found on your classroom notice board. Each class will have a different way of using parent helpers. Please refer to the parent roster for preferred times. Staff are grateful for any help and support you provide.

**Parent Helpers are requested to sign the “Sign In” Book in your child’s class and wear a “Parent Helper” badge when on roster.**

Parents working with children in the classroom are required to complete a Department of Education “Confidential Declaration” which is provided in the Visitors Book or provide a current Working With Children Check (WWCC) number. If you have any special skills, interests or ideas that might enhance the program please inform your child’s teacher.

**Reading Rocks @ Roebuck**

Speaking and listening are important skills a child needs to develop before learning to read. During Term 2 and Term 3 parents and families are invited to the Kindergarten once a week to share reading experiences with the children. These sessions support the development of pre reading skills as well as fostering a love for books and an enthusiasm for learning.

**Reporting to Parents**

At the end of Term Two and Term Four a report is sent home. In Term Three families are invited to the whole school Open Night. Throughout the year parents are welcome to view their child’s learning on display within the classroom and/or arrange a meeting to discuss your child’s schooling with the class teacher.

**Library**

The children will be invited to select books from the school library to take home in their library bags. Please remind your child how to correctly handle and care for these books. *Children will not be able to borrow a new book until they have returned their previous book.*

**Lunchtime**

Before outside play the children will be asked to wash their hands and take their lunch boxes to sit and eat in an area outside. The children will be asked to eat the main part of their lunch first e.g. a sandwich. Any food that is not eaten will be sent home so that parents can see how much food is being eaten.

Roebuck Primary School has a number of students with allergies. The school does not ban food items but encourages ‘allergy aware’ practices. Further information will be sent home at various times of the year to provide the most current information.

**Immunisation**

The Health Department recommends that children are current with their immunisation before they commence school.

**Health**

If your child is unwell please keep them at home so that they can rest in a quiet and comfortable environment. Staff do not have the facilities to care for sick children and should remain at home until fully recovered. This minimises the risk of cross-contamination between other children and teachers. Your cooperation in this matter is appreciated.
School Nurse
The School Health Nurse will conduct routine hearing and vision checks during the year.

Medical Action Plan
If your child has an identified illness or medical condition, please liaise with the class teacher and school administration to have a Medical Action Plan established prior to the student commencing or returning to school. This allows us to implement the necessary procedures and practices to support the student’s health and wellbeing.

If your child requires medication whilst attending Kindergarten a Medication Consent form is required to be completed by you at the front office. When required, a member of the Administration will give the medicine to your child. Do not leave medicine in your child’s bag.

Head Lice Policy
The most effective way to control head lice infestation is for parents to routinely inspect and treat head lice. Staff will notify all parents if a case of head lice is reported in their class. There are several ways head lice can be treated. Information can be obtained from the Health Department website below.

Healthy Choices
Schools have a vital role to play in helping to reduce the world wide focus on childhood obesity. Nutritional and physical activity messages are being taught in the classroom by modelling healthy food and drink choices.

Children should eat a wide range of foods so that they have the energy for learning and growing. An easy-to-follow “traffic light” system assists to help plan menus full of healthy, nutritious and affordable menus.

The standards require that foods in the:

- GREEN category is encouraged. Schools should aim to fill their menus with these healthy foods.
- AMBER foods should be selected carefully and eaten in moderation.
- RED food and drinks are off the menu and will not be available in public schools.

This policy is frequently reviewed by the Department of Education, reviewed and a position statement endorsed by Roebuck Primary School Board.

Birthdays
We enjoy celebrating the children’s birthdays. You are most welcome to bring a cake for the children to share. Cupcakes are a great alternative to a cake and are easy for the children to eat. Check with your child’s classroom teacher for student numbers and to confirm correct information regarding any student allergies.
Uniform Policy
Roebuck Primary School prides itself on the presentation of its students. Our school colours are maroon and black. Students are requested to wear their school uniform each day. More information on the school dress code can be found in the school’s Information Booklet.

The P&C Association run a Uniform Shop near the Whimbrel Wet Area. This is open prior to the school year and then each Friday morning between 7:30 and 8:15am. Payment accepted is either by cash or cheque.

Shoe Policy
The children will be asked to remove their shoes before climbing on all outdoor equipment and playing in the sandpit. Please ensure that your child is able to remove and put on their shoes independently. Shoes can be taken off before entering the classroom in the morning.

Hats and Sunscreen
Please provide your child with a Roebuck Primary School wide-brimmed or Legionnaire’s hat and apply sunscreen before entering the centre.

Behaviour Management
At the beginning of each school year the class rules and boundaries are discussed with the children. The children are regularly provided with positive reinforcement and encouraged when displaying appropriate behaviour.

All staff have a classroom-based behaviour management policy that reflects the Roebuck Primary School whole school Behaviour Management Policy. This will be explained at the parent meeting at the commencement of the school year.

Kindergarten staff will approach parents to discuss any inappropriate behaviour that has occurred during the day.

Children thrive when families, educators and schools and the wider community work together in partnership. To find out more please visit www.deewr.gov.au/earlychildhood

Items to collect and donate to the Early Childhood Centres
There are many items that can be provided from home that support the high consumable activity base in Kindergarten. Class teachers will at regular intervals request items that may include: wrapping paper, cardboard, newspaper, magazines, cards, pots, pans, wool, string, corks, buttons, costume jewellery.

Please ensure that all donated items are cleaned before bringing them to the Early Childhood Centres.
Roebuck Primary Parents and Citizens

The Roebuck Primary School P&C is a group who want to improve the educational experiences for children at our school through commitment, support and fundraising.

The P&C has achieved a great deal - over the past four years, raising $130,000 which has gone towards:

 ✓ Fridges in EVERY classroom
 ✓ Interactive Boards in 90% of classrooms.
 ✓ Classroom computers.
 ✓ Math and English resources including home access to software.
 ✓ Student leadership.
 ✓ End of year book awards.
 ✓ Early Childhood play/sport equipment.

These resources will need to be replaced as time goes by and the P&C are looking to the future to continue their support to our wonderful students and school.

Members are involved in:

- Providing services like student banking and the uniform shop.
- Ensuring student safety through Roadwise.
- Seeking funds and resources through sponsorship and fundraising.

Meetings are conducted twice a term on a Tuesday, commencing at 7:00pm in the Staffroom. The meetings are high on visual impact, information and decision making, but low on passing around bits of paper and negativity.

The meetings provide a forum where parents can openly discuss issues with the school Principal and the P&C Committee Members.

All members of the school community are encouraged to attend the meetings and support the committee. Dates of meetings are noted on the term planners and in newsletters. The Roebuck Primary School Committee includes:

President: Katy Crawford  0437 206 144
Vice President: Deb Courtney  0412 520 302
Treasurer: Matt Sears  0408 379 672
Secretary: Donna Cahill  0419 816 622
Uniform Shop: Lisa King  0417 326 139