



# Roebuck Primary School Board



## Minutes - Monday, 20th October 2025 - Commencing at 6:00pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
<b>1</b>	<b>Welcome and Acknowledgement of Country</b>	<b>Chair</b>		
1.1	Attendance/ apologies / absentees / introductions	Chair		Present: Nikki Sandilands, Duncan Smith, Sarah Goedecke, Michael Thomson, Carla Hall & Bianca Browning Minutes: Linda Gregg Apologies: Caroline Gregory
1.2	Confirmation of agenda and correspondence	Chair		
<b>2</b>	<b>Disclosure of Interest</b>	<b>All</b>		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
<b>3</b>	<b>Minutes of previous meeting</b>	<b>All</b>		
3.1	Review of previous meeting minutes, 10 <sup>th</sup> September, 2025. <i>Recommendation: That the Board endorse the minutes pending corrections.</i>	Chair	Yes	<b>Endorsed:</b> Bianca Browning <b>Seconded:</b> Michael Thomson
<b>4</b>	<b>Decisions required</b>			
4.1	Financial Report <i>Recommendation: That the Board note the Financial Report for September, 2025</i>	Principal	Yes	Noted
<b>5</b>	<b>Items for Discussion</b>			
5.1	2026 School Development Day amendments	Principal	No	<ul style="list-style-type: none"> <li>▪ SDD 1 Monday 2 February</li> <li>▪ SDD 2 Tuesday 3 February</li> <li>▪ SDD 3 Tuesday 28<sup>th</sup> April following ANZAC day- Berry St Day 1</li> <li>▪ SDD 4 Monday 20<sup>th</sup> July (first day Term 3)</li> <li>▪ SDD 5 Friday 25<sup>th</sup> September (last day of Term 3) Berry St Day 2</li> <li>▪ Day in lieu: Friday, 18 December</li> </ul> <p>Endorsed</p>
5.2	2026 Class Structures	Principal	Yes	Discussed the pros and cons of split classes. Some members not in favour of not have a full year 6 class. The reason for splitting years 4,5 & 6 classes is to cater for the learning needs and dynamics of the students in those year groups. Changes still may happen before the start of 2026 depending on future enrolments and families leaving – feedback was taken on board.
5.3	School board succession planning 2026	Chairperson	No	Duncan stepping aside as board chair in May 2026, Bianca and Carla's tenure is also up in 2026. Discussion around succession planning, Duncan shared what is involved with the roll to give members the opportunity to decide if they would like to put themselves forward.

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5.4	School Boundary Survey Questions	Principal	No	NS to send survey out this week.
<b>6</b>	<b>Items for information</b>			
6.1	Principal's report	Principal	Yes	Noted
6.2	Berry Street Cluster Professional Learning	Principal	Yes	Received
6.3	Kindilink 2026	Principal	No	Kindilink may be cancelled from next year as funding might not be available. Other funding options have been explored however they do not cover the cost of salaries which would cost the school up to \$90,000.00. Kindilink will still be available for families at Cable Beach PS and Broome PS.
<b>7</b>	<b>Other business</b>			
7.1	<b>E-scooter/bikes</b>	BB	No	BB concerned about teenagers' dangerous use of e-scooters and e-bikes on roads around the school during drop off and pick up times. NS will get in touch with BSHS to ask them to have a conversation with students about road safety.
<b>8</b>	<b>Meeting closed:</b>			7:15pm
<b>8.1</b>	<b>Next Meeting:</b>			Monday 24 <sup>th</sup> November, 2025

<b>SIGNED:</b>		16/03/26
	<b>CHAIRPERSON</b>	<b>DATE</b>
		16/03/26
	<b>PRINCIPAL</b>	<b>DATE</b>