





Roebuck Primary School Board



Minutes – 5 September 2022 commencing 6:12pm

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Welcome and Acknowledgement of Country	Chair		
1.1	Attendance/apologies / absentees	Chair		Present: Kelvin Shem, Kate Jones, Sara Goedecke, Duncan Smith and Ryan Kent Minutes: April Oswald Apologies: Kerry Howard, Duncan Smith, Tim Brooker and Sherrie Featherstone
1.2	Confirmation of agenda and correspondence	Chair		Nil
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			Nil
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes, 13 June 2022. <i>Recommendation: That the Board endorse the minutes.</i>	Chair	Yes	Endorsed: Sara Goedecke Seconded: Duncan Smith
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board note the Financial Report for 24 August 2022</i>	Principal	Yes	Noted
4.2	Personal Use Items (Booklists) <i>Recommendation: The Board endorse the proposed amendments to the 2023 PUIs.</i>	Principal	Yes	Endorsed: Kate Jones Seconded: Duncan Smith
4.3	Voluntary Contributions and Charges 2023 <i>Recommendation: The Board endorse the 2023 VC&C as reviewed and prepared reflecting 2023 focus areas and costings</i>	Principal	Yes	Endorsed: Kate Jones Seconded: Ryan Kent
4.4	Minimum Expenditure Spend <i>To be noted</i>			Noted
5	Items for Discussion			
5.1	Board feedback and Perspective <i>Initial conversation seeking board members thoughts on our Language taught at Roebuck PS prior to setting scene for whole school survey</i>	Chair	Yes	Principal to send out survey to community before end of this term.
5.1(a) 5.1(b)				
5.2	Annual calendar: Mandatory verse value-adding events and activities <i>Review by staff of workload verse alignment to school priorities and focus areas inc collaborations and partnerships with the</i>	Principal	Yes	Received

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	<i>community</i>			
5.3	Student Services: Health & Wellbeing	Principal	Yes	Lines of inquiry Partnerships within and across our community Diverse nature of services sought by families for student health and wellbeing Caseload Changing nature of demand, esp the last three years Mental health and behaviour decrease, with increase in learning support Demand as serviced internally by staff and Student Services Deputy
6	Items for information			
6.1	Principal's report	Principal	Yes	Received
6.2	Cultural Change to Roebuck PS <i>Ppt presentation on the night</i>	Principal	Yes	Deferred until next meeting.
6.3	Performance Management initiative	Principal	No	Received
6.4	OSHC Update	Principal	Yes	Principal attending meeting on Wed 7 September with BCCI, Shire, members of community and other stakeholders in after school provision to Broome community. Status report to be provided at next meeting.
7	Other business			
7.1	School Facilities	Principal	No	Principal met with Richard Davie from Capital Works last Tuesday wherein issue of lighting was addressed. Capital Works undertook to reinstate skylights into Library, Whimbrel and Ibis blocks. Further, financial commitment of \$65k towards ECE skillion roof off W2 and W2. Principal will submit to P&C for a \$20k commitment to school portion of expected cost of \$109k. Planning for upgrading Greenshank and Spoonbill air conditioners has commenced.
8	Meeting closed: 7:34pm			
8.1	Next Meeting:			24 October 2022 (Open Meeting)

SIGNED:		24/10/2022
	CHAIRPERSON	DATE
		24/10/2022
	PRINCIPAL	DATE