


SCHOOL BOARD MEETING: Agenda – 20 November 2017

Item	Agenda Item	Responsibility	Attachment	Outcome/Action/Who
1	Opening & welcome	Chair		6:05pm
1.1	Attendance/apologies / absentees	Chair		Attendees: Kelvin Shem, Duncan Smith Chair, Duncan Smith, Sheldon Pratley, Monica King Apologies: Bec Fall, Louise Bowtell, Tim Brooker, Angela Crowe Absentees: Will Richards
1.2	Confirmation of agenda and correspondence	Chair		Accepted
2	Disclosure of Interest	All		
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.			None Identified
3	Minutes of previous meeting	All		
3.1	Review of previous meeting minutes [Date]		Yes	Minutes Endorsed Moved Sheldon Pratley, Second Kelvin Shem
3.2	Actions arising			N/A
4	Decisions required			
4.1	Financial Report <i>Recommendation: That the Board endorse the Financial Report for October.</i>	Principal	Yes	Green, meaning we have maintained our projected expenditure and financial management to remain within a surplus whilst addressing the Department's priorities and financial expectations. Draft budget looking good for 2018, with draft budget remaining within expected income streams. Numbers of enrolments expected to increase from 470 to 485 Board endorsed.
4.2	Uniforms <i>Recommendation: That the board endorse the Roebuck Primary School sports / athletic representative shirt</i>	Lisa Hebble		To be presented to the board on the night, inc samples. No collar, short sleeve shirt – Board Endorsed Solid design – maroon colour, ripple design – Board endorsed
4.3	Cluster Framework <i>Recommendation: That the board review the current Cluster Framework format and formalise Roebuck Primary School's commitment for 2018 at the beginning of 2018</i>	Chair & Principal	Yes	The current draft format was discussed at the last Cluster board meeting 5 September. Feedback was sought from the Principals' meeting on 26 October. KShem feedback (attached) emailed to cluster principals for discussion. Seeking Roebuck Primary School board members feedback on how best to advance our commitment to the framework and what we believe should be included in the framework as part of our Collaboration and Partnership priority. Points to guide discussion <ul style="list-style-type: none"> - Highlighted yellow content is what is already in the Cluster Framework. - Absence of Resources and Leadership yet these area two areas which we advocate in our actions. - What would need to be added, changed, deleted to be reflective of the Collaboration and Partnerships reflective of the Roebuck Primary School , School Board governance? Board to hold off on endorsement – review in 2018 board meeting.
5	Items for Discussion			

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5.1	Collaboration and Partnership Ongoing feedback and refinement of this Priority Area in our Business Plan and to assist in setting future direction	Principal	Yes	Core values part B – DS grouping school values with the DoE values. 6 kinds of best target to the students. Do we need to have the core values reflected? Within Roebuck – Do we practise and live and breathe (Business Plan RPS 2016-2018) Business plan 6 kinds of best, our objectives. Being Kind to Self & Others, known for the emphasis on health and well-being. The other 6KoB values address the areas of inclusivity, care, compassion, excellence, community Board Endorsed 6 kinds of best Altering school vision – ‘ Working together with high expectations, through quality teaching and leadership... - motto carries through (vision) Cluster ‘Together’ Altering school vision – Full Board Endorsed.
5.2	Attendance Presentation to the board on the school priority area	Lisa Hebble	No	PowerPoint presentation
5.3	Board self-assessment feedback	Chair	Yes	Planning of minutes –How much time to indicate meeting length. Time taken for each item to be added to agenda to guide discussions and provide an approx. time to the meeting as each meeting will vary according to agenda items. Board members feel free to express at each meeting ‘My contribution’ category to the board is valued – excellent Absent board members – TBD, ability to attend most board meetings 70% attendance at meetings is an expectation ie 5 meeting; unless extenuating circumstances and approval by board Chair. Eddie wright – Carol Shillingsworth Community Member Invite(Board member invite) potential members to week 7 1st meeting 12.3.18 – Current board members to seek likely new members and put to the Chair to invite.
6	Items for information			
6.1	Principal's Report	Principal	Yes	Leadership team conference – invited Lisa Hebble & Marika Danielle Kullarri building company was awarded the contract for the Snr Lunch Area Increase in school psych time in 2018 by an extra day per week, bring this to 3 full days to support staff, students and families.
6.2	Review School Calendar 2018 School Development Days and School Board meetings	Principal	Yes	Monday meeting to continue – Endorsed P&C Wednesday, Cluster Board, School Development Days acknowledged on Annual Calendar
6.4	Sub-committees Reports	Principal	No	N/A
7	Other business			
				N/A
8	Meeting closed:			7:39pm
8.1	Next Meeting: 12 March 2018			

NEXT MEETING:	12/3/2018	MEETING CLOSED:	7:39pm	SIGNED:		21/11/2017
					CHAIRPERSON	DATE
						21/11/2017
					PRINCIPAL	DATE

School Values are:

The Six Kinds of Best

- Kind to Self
- Kind to Others
- Kind to the Environment
- Learning Kind
- Achieving Kind
- Community Kind

Kind to Self & Others focuses on health and well-being inc resilience and inclusivity

Environmental awareness, excellence, doing ones best and a focus on community – becoming successful citizens

School Vision Statement is now:

Working together with high expectations; through quality teaching and leadership, Roebuck Primary School students will be positive, resilient, inclusive and successful citizens.

School Motto remains:

Working Together