It is the responsibility of all staff at Roebuck Primary School to ensure that all students display positive behaviour and accepts responsibility for their behaviour.

If a student fails to demonstrate positive behaviour the following steps are to be put into action:

**Step One: Positive Reinforcement**
Teachers are to employ reward systems, which promote positive classroom behaviours. Teachers are to employ low-level responses for unacceptable behaviours eg: proximity, eye contact, highlighting child demonstrating correct behaviour etc.

**Step Two: Verbal Warning**
Low-level teacher/child interaction for further unacceptable behaviour. (This may be done quietly with child individually).

**Step Three: Classroom Based Consequences**
Withdrawal from the group at the individual teacher’s discretion.

**Step Four: Removal of student to Buddy Classroom**
At this stage the child is sent to a pre arranged classroom for a predetermined amount of time. Students are to complete a ‘Think Sheet’ before returning to class. Behaviour is annotated under INTEGRIS record. Class teacher to inform parents/caregivers via standardised letter.

**Step Five: Student/Principal Conference**
Student meets with the Principal to discuss inappropriate behaviour. Behaviour documented at this level by administration under student’s INTEGRIS record. Principal to liaise with both parents/caregivers and classroom teacher.

**Step Six: Suspension from School**
**Internal:** Principal to activate internal suspension based on the Education Act 1999. Parental conference to occur prior to student returning to class.

**External:** Principal to activate external suspension based on the Education Act 1999. Parent/child conference to occur prior to student returning to school.